

# SPROAT LAKE COMMUNITY ASSOCIATION

## Directors Meeting Agenda

June 3, 2024, 7pm

**Call to Order:** 7:02pm

**Attending:** Tamara Thorpe, John Thorpe, Sheri Gerigk, Pat O'Connell, Nancy Harvey, Tara Oscarson, Rene Lacoursiere, David Brooks, Penny Cote

**Regrets:** Catherine Mackay, Mike Gerigk

**Absent:** Barb Smith

### **Adoption of Agenda:**

- Addition of: Clean beaches date (Nancy). New Society (Pat).  
**Motion to approve agenda with additions:** Moved by: Sheri, 2<sup>nd</sup> David Carried

### **Adoption of Previous minutes:**

**Motion to approve May 6, 2024 minutes:** Moved by: Rene 2<sup>nd</sup> Sheri, Carried

### **OFFICER REPORTS:**

**President's Report:** Tamara Thorpe

- Sincere condolence on the loss of Marilyn Oldfield
- Session on Carp/Coy with Biologist planned for June 12 (subsequently rescheduled to June 19)
- AED training – instructor not available, will be rebooked
- Planning for Martin Mars celebration in process – more info follow

**Treasurer's Report:** Rene Lacoursiere

- Balance in Community works approx. 16K after bar/court current project completion
- Paulettes cleaning contacted, thanking them for their service and have found another provider to save some cost
- Marion Stone will be new cleaning provider
- Contacted Teri Fong at ACRD re: issues with outside wall found when doing bar – she confirmed Comm works funding applied
- Rene still to contact re; annual tax portion increase request
- Liability insurance for sports: premium \$299. **Motion to proceed with obtaining sporting insurance up to a cost of \$500.** Moved by David, 2<sup>nd</sup> John - Carried
- **Motion to accept report:** Moved by David, 2<sup>nd</sup> John – carried

### **OTHER REPORTS**

**Court Work and Hall Projects Update:** John Thorpe

- Bar, small things to do, under stage same. Perimeter of courts to be worked in June when grounds are dryer
- Going to Quote for downstairs room & front façade (leaking) Tyvac, Hardy plank etc
- Estimate to rekey the 3 entry doors to have a master as well as separate: Basement, Paddlers, Main. Goal: Will provide one key for Fire Department. Quote \$400. **Motion to proceed with changing locks to simply with a master:** Motion by David, 2<sup>nd</sup> Tara. Carried

**Hall Business Update:** Nancy Harvey

- Regular renter on Thursday evenings booked (Band), Request for Family Pickleball event in Sept (4 hr), touring wedding group on Wed
- Alarm system has been problematic with programming being over-ridden, causing unnecessary response. Appointment with Telus Tech on -site Thurs.

### **Community Engagement Update:** Tamara Thorpe

- July 27 – 11-3 – Celebration for the Martin Mars fairwell: Live music guest speakers, Bomber memorabilia from Coulsons and comm flight simulator coming, Concession (Bomber dogs) 50/50 draw, Possible Raffle, Bomber merchandise at cost from Coulson's & BC Aviation museum. Photography club is coming to take photos – they will be having a session on the base. Alberni flying club will provide security. Traffic control – local group. Likely to be able to have access to base for photos with Philipine. BC Float plane group coming, Media will be invited to cover, asking Fire Dept to be First Aid – they will be allowed to Park on Coulson's lot
- 50/50 has specific rules & proceeds must be spent within 12 months. Records must be retained for 5 years.
- Interim funding needed. **Motion to support the event with interim funds up to \$2000.** Moved by Nancy, 2<sup>nd</sup> David. 1 Abstained, carried

### **Stewardship Report:**

- 2 meetings to date, Terms of reference in process. Will be coming via email for review & motion, so please continue to watch email over the summer

### **Pickleball Report:** David Brooks

- Terms of reference agreed by committee, will be sent out via email for review. Meeting to be held with members group in July 10. Will try to accommodate concerns.
- Signage discussed
- Recommend to move away from cash to a ticket system via purchase from an 'Ambassador'
- AED should be accessible by leaving gym door open during outside play
- Waivers need to be signed
- Tamara raised concern of one Registered member who did not want to send in confirmation of local address, citing privacy concerns. Registration & waiver completed. Member was vouched for by Rene & Nancy. Accepted and Tamara will send confirmation email to member

### **ACRD Update:**

#### **CORRESPONDENCE**

- Pickleball topics therefore forwarded to David

#### **OLD BUSINESS**

- Letters/emails from Pickleball members – referred to PB Committee

- Participation of Minor Children in Pickleball – Do they need to register? No, but Need an imdemnification agreement for parent/guardian to sign: to be developed

- Board Meeting Policies - Tabled

- Community Survey

- Concern that some of the questions may be unnecessary ie. Roads – no one will say they are ok Reason included: Tour with Mosiac & MoT rep not very interactive, however, they have responded to most of action list Mike presented
- Zoning bylaws not in process at the moment – change question to reflect revision of OCP instead
- Active discussion re: Governance portion on whether it should be included or not: Amend 1, Remove 2 & 6. **Motion to continue with survey with discussed amendments** Moved by David, 2<sup>nd</sup> John 1 opposed, 7 approved: Carried

**Water testing date tba** – referred to Stewardship committee

#### **NEW BUSINESS**

- Clean Beach fall event date – request to refer to Stewardship committee

- Liability Insurance (discussed above)

- Promoting Rentals of the hall – **Motion to have a banner made (\$300 or less) have it installed by July 27.**

Moved by Sheri, 2<sup>nd</sup> David Carried

- Downstairs Rentals: defer to fall – raise rent or fund raise or in-kind i.e ground work?

- Business to be conducted by email over summer break

- **New Society vs SLCA:** defer to Sept

Meeting Adjourned 9:17pm

**Next Meeting: September 9, 2024**