

**Sproat Lake Community Association
Directors Meeting Minutes
May 6, 2024**

Chair: Tamara Thorpe

Call to Order: 7:00

Attending: John Thorpe, Catherine Mackay, Sheri Gerigk, Nancy Harvey, Mike Gerigk, Barbara Smith, Pat O'Connell, Rene Lacoursiere, Tara Oscarson

Regrets: David Brooks

Adoption of Agenda:

- Additions:
 - Pickleball Update; Secretary
 - Secretary for June

Motion to approve agenda with the above additions: Rene; Nancy second; Carried

Adoption of Previous Minutes:

- Corrections:
 - Page 3: Social Committee Update, Motion to Proceed with planning for a Social Event this summer: correction of the 1 vote opposed to 1 vote in favor, which would make the motion carried unanimously
 - Page 3: Hall Business Update, Rental request for Active Transportation Network Open House: change date to March 15th

Motion to accept minutes with the above noted corrections: Sheri; John second; Carried

Officer Reports:

President's Report: Tamara Thorpe

- Tamara has reached out to Brendan Anderson, Senior Fisheries Biologist for Ministry of Water, Land and Resource Stewardship regarding invasion of Carp/Koi in the lake. He and his colleague, David Breault who is also a biologist with the Ministry, have agreed to come and speak to the community on June 12. Tamara will send out a community invitation
- Tamara sent out an SLCA President Update email on April 26. Some board members commented that they didn't receive it. Tamara will resend.
- ACRD will be renting the hall to provide an Active Transportation Network Open House. Date will be on May 15th, not May 14th as previously indicated.
- There are still 3 spots available for the AED training on May 16th. Thank you Penny for paying and hosting.

Treasurer report: Rene Lacoursiere

- Year to date financial report distributed prior to meeting by email; covers March and April 2024
- Rene provided a detailed overview of year to date spending compared to last year
- Some GIC's were cashed in to cover current projects, i.e. the Bar Renovation and Pickleball Perimeter projects. Most will be reimbursed from approved grants, minus the \$12,000 expenditure that was approved over and above available grants for the pickleball courts
- Hydro costs going up year over year; Propane costs going down but likely won't fully offset
- Insurance has gone up; increased coverage for hall related to updates and cost of replacement
- Still exploring insurance for the courts
 - can add \$10,000 for the court fence for \$200/year; still exploring other options for liability
 - Nancy will reach out to ACRD to find out how they insure their public courts
- Hall cleaning \$260 + GST before; now \$273 + GST
- Annual funding from the ACRD no longer covers basic annual operating expenses

Motion to apply to the ACRD for an increase in our annual grant from \$12,000/year to \$16,000/year to cover increasing annual operating costs related to the community hall: Rene; Sheri second; Carried

Motion to accept financial report as distributed: Catherine; Tara second; Carried.

Reports:

Court work and Projects update: John

- Bar – 99% complete, minor work will get completed
- Dollies under stage almost complete
- Court work complete except for landscaping. Ground still too wet. Planning for June to complete
- Several hall structure concerns and potential next hall projects:
 - Building envelope in front of the building needs to be improved
 - Footing under the stage is eroding
 - Complete room under storage area and put a toilet in it so it can be used by Pickleball players and they wouldn't need to access the hall
 - ? install dry sprinkler system to protect hall and reduce insurance premiums

Hall Business Update: Nancy

- Potential for weekly rental for musicians

Community Engagement Update: Tamara

- Social Committee met April 25th
- Date of event will be July 27th 11am to 3pm

- Event will be funded by fundraising at the event such as 50/50, raffle, sale of food and soft drinks, sale of merchandise
- Board is supportive of providing a financial advance to the committee to support expenditures required before the event, with the expectation that the money raised during the event will cover the costs
- Tamara has spoken to Coulson's and they are aware of the date
- Also, in partnership with Alberni Flying Club, a labour day weekend dance "Aloha to Hawaii"
- A request for July 27th volunteers will be sent out before the next meeting on May 30th

Website: Tamara

- Added two new posts (the pickleball email and the SLCA president's update)
- Added the new Code of Conduct to both the "About Us" menu and to the pickleball page

Stewardship Report: Barbara

- Held the first meeting April 22
- Next meeting will be end of May; terms of reference will be developed and brought to the board for approval
- A letter was sent to Penny Cote requesting that she communicate with partners regarding the need to put the weirs in this year; a letter was also sent to Catalyst asking that the weirs be put in as soon as possible
- Joe Lamoureaux has graciously agreed to chair the committee
- Geo Monruffet will join the committee as a community representative

Motion for the board to approve Joe Lamoureaux to be chair: John; Barbara second; Carried

Pickleball Update: John

- Emails still being sent by a small group of individuals; these are being forwarded to David, however he has been away.
- David will be returning later this week and will schedule a Pickelball Ctte meeting prior to the next Board Meeting

Correspondence:

- Additional emails from [REDACTED]
- Email from [REDACTED]

Old Business

Code of Conduct:

Motion to approve the Code of Conduct as written (by email April 15th): Sheri; Catherine second; 10 in favor, 1 no response; Carried

Guest and Extended Family Process for Pickleball:

- House guests are required to sign a waiver prior to playing
 - paper waivers will be made available in hall
- Family of Pickleball members
 - Prior request by board member for visiting family members to be able to play without SLCA member in attendance
 - Board discussion and general agreement that this is counter to the approved rules

Motion that house guest rules and visitor rules apply for extended family members: Catherine; John second, Carried

Participation of Minor Children in Pickleball (waiver requirements):

Motion to defer this agenda item: the participation of children in pickleball (waiver requirements) to next meeting: Tamara; Sheri second, Carried

Board Meeting Policies:

- Pickleball is continuing to consume board member time and board meeting agendas; may have to consider restricting time spent on Pickleball.
- Hopefully new Pickleball Committee will help reduce and resolve issues
- General discussion regarding board presentations and length of time that is reasonable

Motion that the board adopt a policy that guests can have 10 minutes for presentation, any extension by approval of the board, questions and answers to follow: Sheri; Nancy second, Carried

- Discussion if a motion is defeated, how long before can be considered again.
- General agreement that one year is reasonable; no motion tabled at this time

Grounds Maintenance:

- No response from contractor who performed ground maintenance last year
- Some volunteers will support lawn mowing over this summer season

Community Survey: Tamara

- Draft community survey reviewed
- Concern that 15 minutes to complete the survey might be too long
- One recommendation was that we should focus on getting feedback on our strategies/ priorities
- Board members asked to review and provide Top 10 questions by end of week

Signage for Courts:

- Need to get signage, including:
 - courts are restricted to players who are registered
- court rules – to be drafted by Pickleball Committee

Hall Cleaner:

- Quote received to provide cleaning services at lower cost than current. Need to consider given current operating cost pressures.
- Service would do bathrooms, foyer, and hall regularly, and would charge an additional amount to do the kitchen and bar, only as required

Motion that if references are acceptable and cleaner has WCB coverage, that we will give notice to current cleaners: Sheri; John second; Carried

New Business

New Sproat Lake Society:

- New Sproat Lake Society being formed: Tamara was contacted regarding the possibility of co-hosting a town hall with this new group. Tamara advised that this decision was beyond the scope of the President alone and would require presentation and board approval; advised the process to make such a request; no request was put forward for this meeting; for information only, no decision required at this time.
- A community member has also written with concern about a second society being formed and was recommending that the SLCA form a committee to address ACRD issues and advocate on behalf of Sproat Lake residents; This will be addressed in the community survey.

Minutes for next meeting:

- Catherine cannot attend the next meeting, Nancy has kindly offered to take minutes.

Insurance Policy:

- Waiting for a quote from a different provider to cover sports activities.

Water Testing :

- Stewardship Committee is asked turo set a date and work with Penny Cote

Summer meetings:

Motion that there be no summer meetings; urgent business will be conducted by email: Mike; Second Barbara; Carried

Next Meeting: June 3, 2023

Adjourned: 9:26