

SPROAT LAKE COMMUNITY ASSOCIATION

Directors Meeting Minutes

April 27, 2025, 11:00am

Chair: Mike Gerigk

Call to Order: 11:02

Attending: Mike Gerigk, Tamara Thorpe, Barbara Smith, Tara Oscarson, Terri Weiler, Ian St. Martin, David Brooks, John Thorpe, Catherine Mackay, Rene Lacoursiere, Aaron Terepocki, Nancy Harvey (non-voting)

Regrets: Sarah Shoemaker

Adoption of Agenda:

- add AGM

Motion to adopt the agenda with the above addition: Rene; Second: John; Carried

Adoption of Previous minutes:

- Minutes from meeting March 3, 2025 distributed via email

Motion to approve minutes: David; Second: Terri; Carried

OFFICER UPDATES:

Welcome

- Introductions of current and new directors
- Preferred meeting days and times discussed. Agreement that board meetings will be scheduled on the 1st Monday of the month; and on the second Monday if the 1st Monday is a stat
- The board has historically taken a summer break with no meetings in July and August unless there are pressing matters
- Mike would like to discuss board member assignments before the June meeting. Agreement that the next board meeting be scheduled **May 12, 7 pm**

Treasurer's Report: Rene Lacoursiere

- Rene tabled the year end Financial Statement that was presented at the AGM for questions/discussion.
 - Tara asked about Bomber Farewell totals; details discussed in response to this question; total gross just under \$30k; expenses \$16,365
- Liability insurance is due - \$499.00

Motion to receive financial report and approve payment of Liability Insurance: David; Second: John; Carried

REPORTS

Pickleball: John Thorpe

- 75 people registered on the new system so far
- The outdoor season started several weeks ago
- John has handed Pickleball registration over to Ian – thank you Ian!

Hall update: John Thorpe

- Lower level meeting room and bathroom completed – project came in under budget
- New perimeter drain along side of building installed with money left over. This will help move water away from foundation and prevent issues that arose in the past
- After completion of the perimeter drain, still \$2000.00 under budget
- New issue: Gutters are splitting and will require replacement. John has received 2 estimates; other businesses did not return calls. Will follow up with references and add to June Meeting agenda.

Rental/Hall Business update: Nancy Harvey

- Thank you to Nancy for managing the rentals and many other hall matters
 - Yoga has been renting on Sunday morning
 - ACRD is renting May 8th
 - SLPOA has scheduled their one approved no charge rental
 - Wedding in October
- Nancy will need to hand off rentals by June – easy work but a bunch of work; Barbara expressed interest and will talk to Nancy
- Nancy also needs to hand off as security manager – need 1 primary and 2 alternates – John agrees to be the primary, Aaron has offered to be an alternate
- Report has gone in for Gaming
- Still outstanding: Nancy has been working on a list of ‘volunteers’ (contractors, suppliers, etc) that contributed to all the grant projects – sign must be permanent. John will follow up with his sign person about possible designs.

NEW BUSINESS

Committees and other board assignments

- to be discussed at May 12 board meeting

Bank Signing Officers

- With a newly appointed board, Rene requires the board to approve signing authority for the SLCA bank account with CIBC
- Old signing officers need to have their signing authority removed

Motion that effective April 27, 2025:

- 1) **The following SLCA board members are approved to have signing authority for the bank account with CIBC:**

Rene Lacoursiere

Tamara Thorpe

Barbara Smith

Mike Gerigk

- 2) **Signing authority for all other previously authorized individuals not listed in 1) above is revoked**

Motion: David; Second: Aaron – Carried Unanimously

Guest Process at board meetings

- have a policy that Guests can ask to make a presentation; will be given 10 minutes at the beginning of the meeting followed by questions from the board.
- If the matter requires a motion and vote by the board, the guest(s) will be asked to leave the room during the vote

Grounds Maintenance

- 2 people backing up John while he is away
- Pickleball men's group is willing to do ground maintenance every 3 weeks. Thank you!!
- John will clean some of the siding and do some exterior painting during the summer

AGM Debrief: Mike Gerigk

- Mike put together the AGM schedule and acknowledges that speakers went way over time leaving the board portion of the meeting rushed
- Recommend that we put presentations last so people can leave if they wish
- Audience at the back couldn't hear – recommend we get a microphone for the next meeting. There may be one that can be donated or borrowed.
- Discussion regarding financial report and no time for Q&A
- Discussion regarding audit of financials
 - Bylaws include doing an annual audit; Rene and Nancy are not aware of audits having ever been completed.
 - Rene advised the board could consider putting forward a motion at each AGM to waive an audit.
 - Cost are significant and would require fundraising to cover.
 - Very few (if any) local accountants do auditing anymore; so would have to come from Parksville or Nanaimo
 - Given the relatively small budget \$11,900 for operating expenses, plus revenue, very little cost benefit.
 - Grants already have a built-in review process
 - Bylaws in general need to be reviewed as they were written in 1953 and have not been updated. The BC Societies Act has established “model bylaws” that can be adopted by societies if they so wish. The model bylaws do not stipulate an audit for societies with small budgets such as ours.
- Discussion regarding no time for Q&A
 - Mike acknowledges this and the board has scheduled an open house for SLCA members for today, 1pm-3pm to allow further opportunity for members to hear from the board, ask questions, and raise any concerns.

Board Code of Ethical Conduct

- signed and witnessed by all board members in attendance

Next Meeting: May 12, 2025 7 pm

Adjourned 12:25