

**SPROAT LAKE COMMUNITY ASSOCIATION
ANNUAL GENERAL MEETING**

**MONDAY, February 26, 2024 at 7:00pm
Sproat Lake Community Hall, 9346 Bomber Base Rd**

Welcome to all residents of the Sproat Lake Area

Call to Order: Nancy Harvey called the meeting to order at 7:08

Nancy welcomed everyone and acknowledged the territory of the Hupacasath and Tseshaht First Nations.

Nancy advised attendees that there is an AED training sign up sheet

Adoption of the Agenda:

Proposed Amendments:

- Addition – Sproat Lake Stewardship
- Penny Cote will chair the election

Motion to accept agenda as presented: Nancy Blair; Second Joe Lamoureaux; Carried

Minutes of the Feb 27, 2023 AGM:

Catherine Mackay provided an overview of the February 27, 2023 minutes

Motion to accept minutes: Sheri Gerigk; Second Sandra Reid; Carried

Treasurers Report:

Rene Lacoursiere provided an overview of 2023 revenue, expenses, and investments.

Treasurer's report available on website

Motion to accept Treasurer's report: Tamara Thorpe; Second Brian Cote; Carried

Delegate, Petitions & Presentations:

Alberni-Clayoquot Regional District (ACRD) Draft Financial Plan 2024 -2028: Teri Fong

- Power Point attached to these minutes; ACRD budget information available at www.acrd.bc.ca
- Questions from the floor:
 - how much was the last km of Tofino to Ucluelet trail?
 - \$1 m paved
 - Lease lots 3-year maximum lease term makes it difficult to build/develop the lease lots at the Airport and why are costs going up? The term of lease is limited unless the property is subdivided; lease rates are based on market rates

Alberni-Clayoquot Regional District (ACRD) Planning & Development: Mike Irg

- Power Point attached to these minutes
- Questions from the floor:
 - Has there been an increase in subdivision applications?
 - Across the region there has been an increase year over year in subdivision applications; only 2 in Sproat lake last year
 - Penny asked about the new BC building code just being released. How does the Regional district advise builders/contractors?
 - ACRD hosts an information session and will put the info on the website
 - How long does a permit take to be approved?
 - ACRD strives to issue within 4 weeks but often permits come in without all the necessary information
 - How many rezoning applications have been processed in past year?
 - Mike Irg will get the information
 - How long does a rezoning application take?
 - Depends on the type of application, can take 4 months to 1 year, length of time is determined by complexity; goal is to increase transparency by developing a mechanism to look up status on line
 - Is Sproat Lake considered an asset? If so, is there investment budget? and plan to maintain?
 - ACRD is still in the early process how to look at asset management for natural assets. Within the community plan there are protections for the environment, such as development permits for sensitive areas – e.g. riparian areas, set backs from streams/lakes
 - Attendee noted there is a lot of interest in the upcoming OCP for Sproat Lake

Mosaic Forest Activities Update: Colin Koszman

- Power Point attached to these minutes
- Update provided on local Mosaic land management and forestry activities
- Questions from the floor:
 - What is the progress on advocacy to maintain trails that have been established through Mosaic lands?
 - Aware of trails on local Mosaic land. Trails that are unauthorized can pose a risk and liability. Some discussions locally have occurred. Mosaic has established agreements with other groups, but this takes a number of years to sort through the liability and legal issues.
 - Local logging areas create runoff into the lake. There is concern regarding drinking water, are herbicides being used?
 - Mosaic does not plan to use herbicides in the Sarenga area.

- Is the average age being harvested younger than previously harvested, i.e. less than 60 years old? Smaller diameter trees being noted on logging trucks. How old are the trees being harvested?
 - It depends on the site. Areas that are quite dry create smaller diameter. In the Sarenga area the trees were 60-80 years old. Harvesting tends not to be down to the 40-year range.
- With the droughts we've been experiencing are the seedlings more at risk?
 - We do see stress, especially with the recent droughts. On average seedlings survival is still greater than 90%

Sproat Lake Volunteer Fire Department update: Mike Cann

- Update provided on fire and first responder activity this past year.
- A big challenge is recruitment of new volunteers in order to maintain service in the Sproat Lake area. Many current volunteers are between 60 and 70 years of age.
- If anyone is interested in volunteering please contact Mike Cann at mcann@acrd.bc.ca or by phone at 250-724-1777. Training is provided for new volunteers.
- Questions/Comments from the floor
 - Mike was thanked for his service and given a round of applause
 - Question regarding closure of one of the firehalls on Faber. Why was it closed, and might it reopen?
 - Decision was not taken lightly; it was due to overall lack of volunteers. Some volunteers needed to be redeployed to the firehall on Lakeshore Road, otherwise a whole section of the lake would have lost firefighting services. To be reopened we need more volunteers. First responder services remain in place for that firehall.

Sproat Lake Parks & Trail Commission update: Joe Lamoureux

- Report attached to these minutes
- Questions from the floor:
 - Is there a plan to extend the path beyond Sproat Lake landing along Lakeshore?
 - Discussion is underway but road is very narrow in sections and some of the historical properties have minimal or no road set backs.

Sproat Lake Area D Report: Penny Cote

- Penny Cote provided an update on activities over the past year, including discussions regarding the lake weir; water testing, helping to secure grants for the community hall
- Penny Cote provides regular written updates through the Sproat Lake Community Newsletter . These are available on the SLCA website.

SLCA Report: Nancy Harvey

- **WEBSITE:**

Our website has gone through a complete rebuild, thanks to the incredible work of Tamara Thorpe. Tamara has improved the look, functionality, and increased connectivity. If you haven't had a chance to check it out and sign in, I encourage you to do so. It contains links to local resources as well. Our thanks also to Heidi Zimmerman who managed it for many years prior.

- **HALL PROJECTS:**

A Heat Pump was installed in the community hall last year.

The major project currently underway is the renovation of our Bar area with the support of the Community Works Fund. We have opened the Bar into the store room behind it to create a multifunctional bar and office area. Final completion date has not been determined, but drywall is up. We were not able to find a General Contractor for this project (6 were contacted), so thank you to John Thorpe for generously agreeing to oversee this project and for the many hours he's committed. Thanks to his demo team too.

John also completed replacement of the under-stage doors so they are usable again. We were unable to find a commercial solution for dollies for our table and chair storage. John championed custom dollies which will allow us to store them under the stage. Again, another incredible contribution by John.

- **COURT PROJECT:**

The Board of Directors approved work on the Court area to expand the perimeter path on the West and North sides. This has required improving drainage immediately adjacent to the courts and from the field. A wheelchair ramp is being installed.

The board also approved replacement of the fence posts as the majority were rotted out. Thank you to John Thorpe for organizing this project. The four corner posts were set today. The remaining Community Works funds for the courts is not enough to complete this project, therefore SLCA funds are being used. The total cost is estimated at \$25,000. The outside courts will remain closed until this work is completed.

- **HALL ACCESS CHANGES & PICKLEBALL REGISTRATION:**

Due to concerns over hall access and security, a Pickleball on-line registration process was approved by the Board. This was designed and implemented by Tamara Thorpe – which was a very large undertaking. This system came into effect February 19, 2024. As with any change, there may be adjustments needed, but thank you to all who have signed up.

- **OPEN HOUSE AUGUST 2023:**

The open house held in August was a success! There were more than 200 attendees. Thank you to Tamara for organizing, the host of volunteers that supported her, the Sproat Lake Fire Department who ran the BBQ, and to Area Director Penny Cote for supplying the food. It was a great event, celebrating the 70th anniversary of the Hall.

A new sign appeared on the outside of the Hall as well as a clear address sign. Thank you to the anonymous donor who created and mounted them.

We have an amazing community with many volunteers coming forward to help out.

New Business:

Resolutions:

Background: The Constitution has not been updated from the original statement and does not adequately reflect the past and current activity of the Association.

A) Motion to change/add to the SLCA Constitution, paragraph 2) as follows:

- Current:
 1. The name of the Society is “Sproat Lake Community Association”
 2. The objects of the Society are:
 - a) To acquire, operate, and maintain premises for community purposes; to encourage and foster the growth of community spirit in the Sproat Lake area; to provide social, recreational, and athletic facilities for the enjoyment of its members; to acquire and hold licenses, franchises, real and personal property; and to do all things necessary or incidental to the foregoing.
 3. The operations of the Society are to be chiefly carried on at or near Sproat Lake, Alberni District, in the Province of British Columbia.
- Revised:
 2. The objects of the Society are:
 - a) To acquire, operate, and maintain premises for community purposes; to encourage and foster the growth of community spirit in the Sproat Lake area; to provide social, recreational, and athletic facilities for the enjoyment of its members; to acquire and hold licenses, franchises, real and personal property; and to do things necessary or incidental to the foregoing.
 - b) To promote or engage in the preservation, enhancement, and **assistance in the** management of Sproat Lake and its surrounding area, including raising environmental concerns; promoting conservation efforts; and organizing community initiatives to ensure the long-term health and sustainability of the lake ecosystem and our drinking water, as well as supporting broader community needs.

Motion Nancy; Second Tamara – open floor for discussion

Rene Lacoursiere recommended an amendment to the wording in b) to add “assistance in the” (in red above) to make it clear that the SLCA is not directly responsible for the management of Sproat Lake

Motion to amend the wording in b) to “...assistance in the** management of Sproat Lake...”**: Rene Lacoursiere; Second Ron Frolick

- For: 58; Against: 0; Motion Carried

Motion to change the constitution as written above: Nancy Harvey; Second Mike Gerigk

- **For: 58; Against: 1; Motion Carried**

B) Motion to revise the Board of Director's (BoD) membership from:

- President, 1st Vice-President, 2nd Vice-President, Secretary, Treasurer & 7 Directors, one of which is Past President

To:

- President, Vice-President, Secretary, Treasurer & 8 Directors, one of which may be Past President and one of which may be Community Engagement

Background: The BoD membership change above was previously approved via Resolution, but unfortunately not documented via the Society's Act. The inclusion of a Community Engagement position meets the goal to 'foster the growth of community spirit'.

Moved by: Nancy Harvey; Second John Thorpe

- **For: 57; Against: 0; Motion Carried**

Elections of Sproat Lake Community Assoc Board of Directors: Penny Cote chaired

Note: the elected positions this year must follow the membership registered with the Society's act.

President	Secretary
1 st Vice-President	Treasurer
2 nd Vice-President	Directors (7)

Nomination President - Tamara Thorpe declared president

Nomination 1st Vice President – no nominations – position declared open

Nomination 2nd Vice President – Nancy Harvey declared

Nomination Secretary – Catherine Mackay declared

Nomination Treasurer – Rene Lacoursiere declared

Nominations Directors at Large (7):

Barbara Smith
Mike Gerigk
Pat O'Connell
Sheri Gerigk
David Brooks
John Thorpe
Tara Oscarson

All declared

New Business:

Sproat Lake Stewardship:

- Please contact Joe Lamoureaux if you have any ideas regarding stewardship or would like to be involved in a committee

Pickleball Registration and Rules:

- Acknowledgement for the work Tamara has done to develop the new Pickleball registration.
- A member raised concerns regarding the amount being charged for non residents to play pickleball. He will be sending a letter for consideration at a future board meeting.

Adjournment: 9:38

SPROAT LAKE COMMUNITY ASSOCIATION
STATEMENT OF RECEIPTS AND DISBURSEMENTS
February 23 ,2023 to February 23, 2024

	Current Year	Prior Year
RECEIPTS		
Community Works Funding	\$ -	\$ 492.56
Water Testing	2,735.00	
Hall Rental	350.00	195.00
Storage Rental	1,000.00	1,000.00
Deposit hall rental	200.00	200.00
ACRD tax proceeds	11,900.00	11,900.00
Miscellaneous & interest	1,160.29	354.84
	-	-
Pickle Ball	4,261.26	4,168.00
Total receipts	<u>21,606.55</u>	<u>18,310.40</u>
DISBURSEMENTS		
	42.00	103.50
Bank Charges	920.11	-
Office supplies	90.00	90.00
Filing fees -Stewardship	476.82	1,075.13
Alarm system	1,365.00	525.00
Island Timberlands - License	87.85	73.33
- Property Tax	2,631.17	985.39
Hall Maintenance & Supplies	1,664.42	728.04
Hydro	178.08	2,749.85
Superior Propane	5,775.00	5,184.00
Insurance	3,044.97	
Water Testing	505.26	615.49
Website	225.00	
Mileage for Water testing	3,003.00	3,276.00
Clean beaches , clean hall	670.52	
Public meetings & media	100.00	
Refund deposit rental	28,908.00	38,817.52
Hall Projects,deck, heat pumps	8,771.15	59,213.82
Court projects	<u>58,458.35</u>	<u>113,437.07</u>
Total disbursements		
INCREASE (DECREASE) Current year	- 36,851.80	- 95,126.67
Opening; Bank	\$ 18,444.60	\$ 12,882.76
Transfer to /from GIC	-	-
Opening; GICs	44,895.98	44,874.90
Opening Community works Fund	75,080.52	175,790.11
Current period activities	<u>(36,851.80)</u>	<u>(95,126.67)</u>
Total	<u>\$ 101,569.30</u>	<u>\$ 138,421.10</u>
BALANCES		
Bank Current Account	\$ 1,010.09	\$ 18,444.60
GIC 1 redeemable	5,470.52	5,292.26
GIC 2 redeemable	30,000.00	28,345.75
GIC 3 redeemable	12,000.00	11,257.97
Community Works Fund for Courts	13,080.93	13,080.93
Community Works Fund for Hall Upgrade	<u>40,007.76</u>	<u>61,999.59</u>
Total Balance	<u>\$ 101,569.30</u>	<u>\$ 138,421.10</u>

2024-2028 Draft Financial Plan



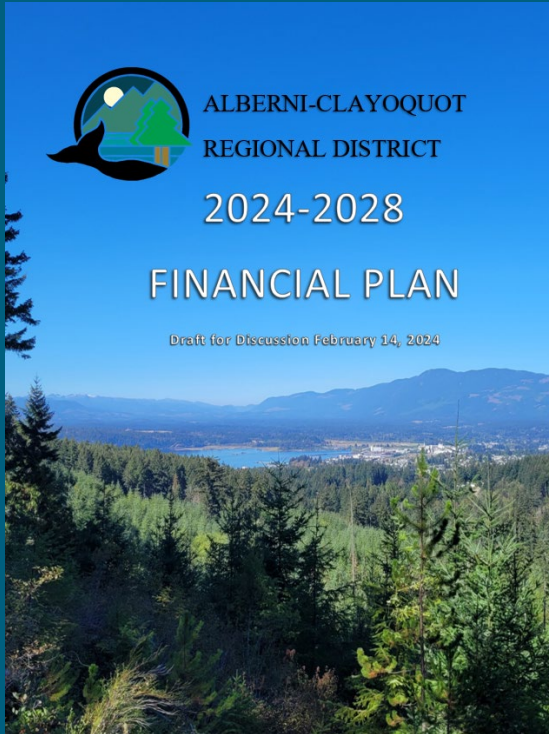
Presentation to Sproat Lake Community Association
On February 26, 2024

Agenda

1. **Overview of Financial Planning Process**
2. **2024-2027 Strategic Plan**
3. **Sproat Lake Services**



2024-2028 Draft Financial Plan



- Five-year period (current plus four)
- Each service budgeted independently including:
 - proposed expenditures
 - proposed revenues
 - proposed transfers to/from reserve accounts
- Must be adopted by March 31st of each year
- Draft available here: [2024-28 financial plan draft.pdf \(acrd.bc.ca\)](https://2024-28financialplandraft.acrd.bc.ca)



- Services are independent – you cannot transfer revenues and expenditures between services
- Areas are only charged for the services they are provided
- Allocation of expenditures include staff salaries and benefits
- Budget must balance – cannot run a deficit

Service Financial Rules



Development of the Financial Plan

- Operational costs of existing services
- Implementation of the 2024-2027 ACRD Strategic Plan
- Asset Management plans and the infrastructure gaps that exist in many of the services
- The goal is to adopt a plan that includes an allocation of resources that will achieve the desired outcomes of the Board while remaining responsive to a changing social, environmental and financial context.

Priorities

①

②

③



Let's Talk Budget!



Open House 2024-2028 Draft Financial Plan

Join us to learn about the Alberni-Clayoquot Regional District's financial planning process and 2024-2028 Draft Financial Plan. This is a great opportunity to ask questions or provide feedback.



Cherry Creek Community Hall



Sunday, March 3, 2024



2-5 pm, with presentation at 3:30 pm



For more information and to stay connected go to:
www.acrd.bc.ca or email budget@acrd.bc.ca

Public Consultation

- All ACRD open Board and Committee meetings are recorded and livestreamed to YouTube on the ACRD Website
- Questions and comments regarding the Financial Plan can be submitted via email to budget@acrd.bc.ca
- Community presentations are available by request from Directors



2024-2027 Strategic Plan

1. Planning for a Resilient and Liveable Region



Strategies	Objectives
1.1 Enhanced indoor/outdoor recreation facilities and services	<ul style="list-style-type: none">• Complete the governance review of the Alberni Valley Aquatic Centre.• Engage with citizens to develop plans for recreation and trail services to ensure we are meeting community expectations for service levels.
1.2 Sustainable land use planning and growth management	<ul style="list-style-type: none">• Undertake a comprehensive review and revision of the electoral area OCP's and zoning bylaws.• Work with regional agricultural producers toward identifying and addressing challenges faced by regulations and climate change.• Work with Huu-ay-aht First Nation and the Bamfield community on the exploration of a joint community master planning initiative.
1.3 Viable and responsive transportation services	<ul style="list-style-type: none">• Complete the West Coast and Regional Transit service reviews.• Coordinate with adjacent regional districts to assess the future of the Island Corridor rail service.• Develop airport development plans in collaboration and/or partnership with First Nations whose land the airports operate on.
1.4 Support our volunteers	<ul style="list-style-type: none">• Explore opportunities to support and strengthen our volunteer-based programs.
1.5 Leverage grants toward creating regional and community benefit	<ul style="list-style-type: none">• Actively pursuing grants that align with or advance the regions strategic and operational needs.

2024-2027 Strategic Plan

2. Managing our Assets & Infrastructure

Strategies	Objectives
2.1 Advance the development of an asset management program	<ul style="list-style-type: none">• Ensure sustainable funding for infrastructure repair and replacement through:<ul style="list-style-type: none">• Development of a long-term financial plan.• Establishment of a capital reserve policy.
2.2 Solid Waste Management Plan	<ul style="list-style-type: none">• Undertake comprehensive SWMP review process.
2.3 Infrastructure climate resiliency	<ul style="list-style-type: none">• Establish policies that provide criteria and process for regional collaboration that fosters the development, effective use of or climate related upgrades to the transfer new or existing water/sewer utilities.• A review and further study options available for the Beaver Creek Water System.• A review of options available for maintaining the long-term security of public water sources and watersheds (e.g. Cherry Creek watershed).
2.4 Emergency management and climate adaptation	<ul style="list-style-type: none">• Including the examination of the impacts of drought on the security of our water systems.• Identify and consider the impacts of climate change as it relates to hazard and risk assessments



2024-2027 Strategic Plan

3. Partnerships & Communications



Strategies	Objectives
3.1 First Nations protocol agreements	<ul style="list-style-type: none">• Develop protocol agreements with regional First Nations communities to support reconciliation and partnering efforts.
3.2 Regional governance alignment	<ul style="list-style-type: none">• Advance shared service initiatives between regional jurisdictions as informed by regional CAO/ED dialogue, regional strategic plan reviews and government to government meetings.• Advance options for legislative change that facilitate the option for adding non-treaty nations to the regional board in accordance with DRIPA legislation.
3.3 Optimize communication platforms and practices	<ul style="list-style-type: none">• Explore an audio-visual strategy for informing the community regarding key policy and activities of the region.• Explore opportunities for improved joint communications and collaborative engagement with other agencies operating within the region.• Develop and implement efficient mechanisms for consultation and cooperation with neighbouring Indigenous governing bodies during all phases of emergency management.• Develop a business continuity plan to ensure the continuation of essential services during all four phases of emergency management (preparedness, mitigation, response, and recovery).• The creation of an online dashboard that actively communicates key aspects and status of specific development variance/permit, building permit and zoning applications, etc., being processed by the ACRD to allow applicants to see where their application process is at. The provision of quarterly Board updates on these applications until the dashboard is fully functional.• The examination and possible implementation of physical and/or policy options that help increase public access to ACRD meetings (e.g., mobile recording and streaming hardware through to provision of childminding for parents that wish to attend meetings)

2024-2027 Strategic Plan

4. Advocacy & Service

Strategies	Objectives
4.1 Strategic advocacy	<ul style="list-style-type: none">• Develop individual strategies for effective advocacy on important issues facing the ACRD including:<ul style="list-style-type: none">• Broadband connectivity for under-served communities and along key transportation corridors.• Agricultural Land Reserve policies that limit housing opportunities on agricultural lands.• The growing cost of insurance for agricultural producers.• Availability of health services• Housing accessibility• Tofino Health Services• Cherry Creek Water• Alternative and emergency routes including but not limited to Hwy 4• Explore collaborative service options in:<ul style="list-style-type: none">• Aquatics services.• Market housing rentals and workforce housing, including the exploration of options for reduced administrative and regulatory redundancies/inefficiencies.• Enhanced support and collaboration for the provision of all aspects of primary healthcare services from preventative to acute.• Explore the options for collaboration and development of a new park service to include areas such as Hole in the Wall and Cathedral Grove.



Summary of 2024-2028 Draft Financial Plan

- Total budget is approximately \$29.4 million, similar to that of the prior year.
- 2024 tax requisition is approximately \$11.8 million, including Hospital District requisition
 - This is an increase of approximately \$1 million or 9.83%
- West Coast Transit, a new service, accounts for \$531,000 or 4.96% of the increase
- Anticipating approximately \$7 million dollars in grant funding in 2024 for both operational and infrastructure projects.



Impact of Converted Value Changes from 2023-2024

To illustrate the impact of the changes in assessed values the following table represents the impacts to shared services, including Alberni-Clayoquot Regional Hospital District, from the prior year. This table assumes the tax requisition is equivalent to the prior year amount and that only the assessed values of the jurisdictions changed. These impacts are for sub-regional and regional services only.

	2024 Impact on Change in Assessed Values	% Change
Electoral Area		
Area 'A' – Bamfield	\$26,736	+9.14%
Area 'B' - Beaufort	\$4,009	+2.75%
Area 'C' - Long Beach	\$2,820	+0.82%
Area 'D' - Sproat Lake	-\$68,173	-5.15%
Area 'E' - Beaver Creek	\$7,035	+1.14%
Area 'F' - Cherry Creek	\$4,335	+0.77%
Municipality		
City of Port Alberni	-\$3,564	-0.15%
District of Tofino	\$27,403	+2.21%
District of Ucluelet	-\$1,392	-0.18%



ALBERNI VALLEY EMERGENCY MANAGEMENT

(Pages 90 to 93)



2023 Highlights

FIRESMART COORDINATOR

May 2023- March 2025
Grant Funded

EMERGENCY SUPPORT SERVICES

11 activations, 406 hours,
283 people & 42 pets

FIRESMART PROGRAM

Home assessments, training,
public education, critical
infrastructure assessments
residential vegetation removal

EMERGENCY RESPONSE

Extreme weather, damaged
infrastructure, household &
apartment fires, road closures
& Cameron Bluff wildfire

EOC & ESS TRAINING

Tabletop exercises, courses
& training sessions

HAZARDS, RISKS & VULNERABILITY ASSESSMENTS

ESS & EOC GRANTS

Building capacity through
resources and training

PUBLIC EDUCATION

ShakeOut BC
Emergency Preparedness Week
Tsunami Preparedness Week



Emergency and Disaster Management Act

NEW LEGISLATION - KEY POLICY CHANGES:

- Recognition of all four phases of emergency management: mitigation, preparedness, response and recovery
- Consultation and collaboration with Indigenous Governing Bodies
- Development of risk assessments and emergency plans, incorporating climate change and traditional knowledge
- Development of business continuity plans
- Critical infrastructure owners are required to develop risk assessments, emergency plans & business continuity plans

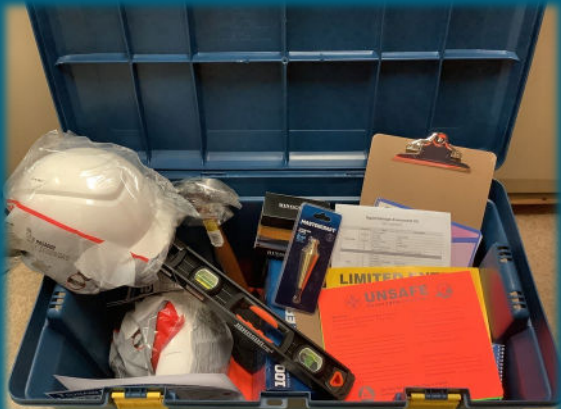


ALBERNI VALLEY EMERGENCY PROGRAM

(Pages 90 to 93)

2024 Priorities

- Update ACRD Emergency Plan
- Cultural Awareness and Safety / Consult & Collaborate
- Emergency Preparedness & Public Education
- FireSmart & Wildfire Resilience
- EOC Resources & Training (grant dependent)
- ESS Program Development & Training
- Crisis Communication Strategy (grant dependent)



SPROAT LAKE VOLUNTEER FIRE DEPARTMENT

Budget drivers:

- Recruitment and retention of volunteer firefighters.
- Asset Management Plans and the long-term sustainability of departments.
- Revisiting the capital reserve funds for these services
- Meeting Fire Underwriters Survey standards to ensure the best available fire insurance rates for their respective communities.





SPROAT LAKE VOLUNTEER FIRE DEPARTMENT

Renovation of #3 Fire Hall to address safety and space concerns. \$500,000 from the Canada Community Building Funds and \$700,000 from the Growing Community Fund are allocated to this project.

The water system at Lakeshore Road Hall #1 needs to be upgraded, as the water is currently non-potable. The estimated cost is \$22,000.

The installation of a 4500-litre diesel fuel storage tank is planned at Hall #3.



Regional Parks

(Pages 67 to 70)



West Coast Multi-Use Pathway

Service Details:

- West Coast Multiuse Pathway (new), Log Train Trail, Alberni Inlet Trail, China Creek Park, and Mount Arrowsmith Park
- Regional Parks Service is funded by the entire Regional District

2023 Highlights:

- Completed West Coast Multi-Use Pathway Construction
- Completed Log Train Trail Management Plan
- Continued development of ACRD Parks signage design

2024 Budget Items:

- Negotiation of new Log Train Trail lease agreement with the Ministry of Transportation and Infrastructure
- Develop and begin implementation of multi-modal transition plan for the Log Train Trail
- Creation of a Regional Parks and Trails public working group
- Signage, asset management, and mapping improvements
- Continue to work with Mosaic and The Province to improve public accessibility of privately managed forest lands.



Sproat Lake Community Park (Pages 171-173)



2023 Highlights:

- Cougar Smith landscaping and earthworks complete
- Cougar Smith waterline extension complete
- Initiation of active transportation planning project

2024 Budget Items:

- Sproat Lake Active Transportation Plan anticipated May completion
- Faber Trail Extension to Cougar Smith Park
- New information and waypoint signage for ACRD parks and trails
- Dog waste bag dispensers at Cougar Smith and Dickson parks
- Cougar Smith Park public washroom improvements
- Cougar Smith Park tennis court crack repair



Sproat Lake Marine Patrol

(Pages 108 to 110)

Service Details:

- Provide boating safety awareness and education
- Service is funded by Port Alberni, Uchucklesaht, Beaufort, Sproat Lake, Beaver Creek, and Cherry Creek Electoral Areas.

2023 Highlights:

- First year of a new three-year funding agreement with Transport Canada
- New funding enabled an overdue tube replacement for the patrol boat, prolonging its life
- Program recognition via interview with CBC Radio, 93.3 The Peak, and the Times Colonist
- No major incidents during operating season on Sproat Lake

2024 Budget Items:

- New updated program brochure map
- Patroller wage increases to aid in recruitment



Alberni Valley Aquatics Facility – Proposed Service

(Pages 88 to 89)

✓ Phase 1 – Needs & Benefits Assessment

✓ Phase 2 – Outreach on Options

Phase 3 – Advancing a Preferred Vision

- March 2024 to March 2025
- Board to consider next steps, if any, should be advanced for public discussion in 2024.
- May lead to development of sub-regional recreation service bylaw and public assent process.



Alberni Valley Custom Transit Service (handyDART)

(Pages 104 to 105)



Service Details:

- 6,700 annual service hours, 4 vehicles, operates M-F 8 am – 5 pm, 14k annual rides

2023 Highlights:

- Ridership recovery to pre-Covid levels and beyond
- 99.2% of requested trips were delivered within the requested window
- Regional Transit Study begun by BC Transit

2024 Budget Items:

- Expansion of 1,300 hours recommended to support additional peak weekday trips
- Expansion to introduce Saturday service recommended
- Completion of Regional Transit Study will lead to an updated Transit Future Service Plan for the Alberni Valley and region



Alberni Valley Regional Airport

(Pages 98 to 101)



Vision for the Future

2023 Highlights

- Airport Terminal Building Public WIFI enabled
- New QTPOD 4000 fuel terminal Kiosk installed
- Legacy, fuel distribution system, repaired
- Instrument Approach Procedures (IAP) Review in progress
- The Province has approved a OLTC cut permit for the Rwy 30 approach surface

2024 Budget Items:

- Equipment Shelter procurement (Pending grant BCAAP award)
- Instrument Approach Procedures - OLS clearing
- AWOS certification to improve the Instrument Approach Procedures (IAP)
- Crack sealing
- Fencing & access improvements
- IAP flight testing and publishing with Nav Canada



Alberni Valley Waste Management

(Pages 94 to 97)



Highlights:

- Waste Education - new contractor, curbside assessments and increased presence to support outreach.
- Solid Waste Management Plan (SWMP) update – engagement with communities and updated strategies for waste reduction.
- Proposed tipping fee increase of \$5/tonne for weighed garbage (no change to bag fees) and construction waste.
- AV Sort'nGo Centre lands –engagement via Landfill Working Group (Tseshaht First Nation, Province, ACRD).



Planning



Regional Planning (Pages 71 to 74)

Service Details:

- Participants: All Directors
- Ministry of Transportation and Infrastructure (MOTI) subdivision applications.
- Agricultural Land Commission (ALC) applications.
- Crown land licenses of occupation.
- Miscellaneous referrals: water licenses, mining permits, liquor licenses, cannabis production and retail, local government and First Nation land use policies.



- ✓ 19 subdivision referrals received in 2023, higher than 5-year average.
- ✓ 25 referrals received in 2023. Expect similar level of activity in 2024.



Regional Planning (Pages 71 to 74)



2023 Project Highlights:

- Hired Sustainability Planner to lead agriculture, food security, water, and climate-related initiatives.
- Continued agricultural support services throughout the region, guided by the Agricultural Development Committee and Coastal Agricultural Roundtable.

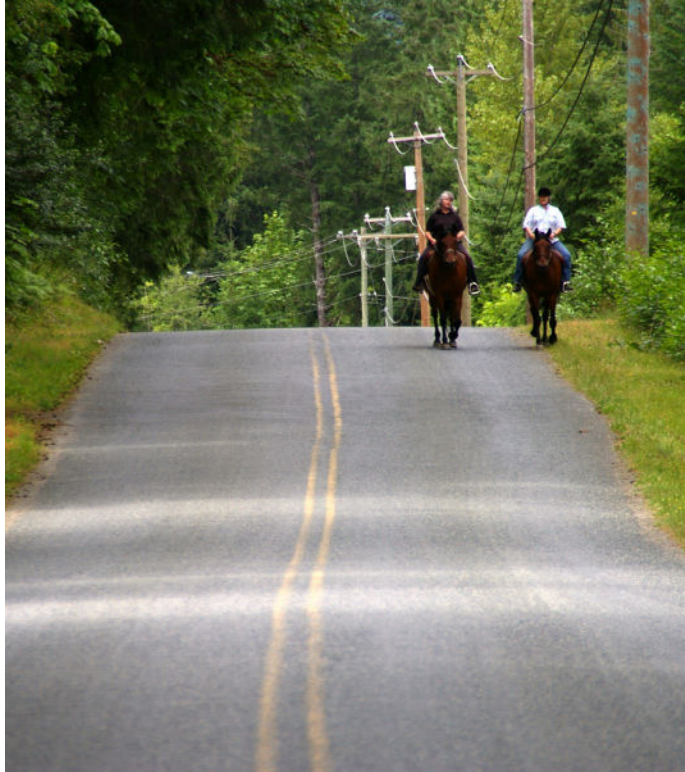
2024 Project Focus:

- Grant-funded project to investigate agricultural water supply and distribution options in the Alberni Valley.
- Final year of the three-year Regional Agricultural Support system change project.
- Partnership with NIC to provide Meat Processing Training program at The Dock+ Food Hub facility.
- ACRD Corporate Climate Action Plan.



Management of Development – Rural Areas

(Pages 82 to 85)



Service Details:

- Participants: All Electoral Areas
- Development planning for all Electoral Areas in the ACRD under Part 14 of the Local Government Act.

2023 Project Highlights:

- OCP Amendments and Zoning Bylaw Review Project.
- Community Planning Engagement open houses held in each Electoral Area in the Fall to initiate updated community visions.

2024 Project Focus:

- Initiate comprehensive updates to all six Electoral Area OCPs, starting with South Long Beach and Sproat Lake.
- Bamfield Development Plan.
- Zoning updates to align with Provincial housing regulation, incorporate Land Use Contracts into zoning, and update Housing Needs Reports – All required by legislation in 2024.



IN 2023

63

**APPLICATIONS
RECEIVED**

42

**APC MEETINGS
PUBLIC HEARINGS &
OPEN HOUSES HELD**

185

**POTENTIAL NEW LOTS AT
APPLICATION STAGE**

Management of Development – Rural Areas

(Pages 82 to 85)

Development Applications

Part 14 – Local Government Act

- Zoning map and text amendments
- OCP amendments
- Temporary Use Permits
- Development Variance Permits
- Development Permits
- Board of Variance
- Application status tracker coming to website in 2024

**Development application activity in 2023
higher than 5-year average. Expected to
continue to be high in 2024.**



Bylaw Enforcement

Service Details:

- Responds to zoning and regulatory bylaw infractions on a complaint basis.
- Bylaw Enforcement Policy adopted in 2021.
- Bylaw Notice Enforcement Bylaw.
- Liaison with regulatory agencies.



Regulatory Bylaws:

- Unsightly Premises Bylaw
- Noise Control Bylaws in SL, BC, CC
- Animal Control Bylaws in SL, BC, CC
- Burning Bylaws – open burning and woodstoves
- Sign Bylaw
- Soil Removal Bylaw

54 new enforcement files opened in 2023



Building Inspection (Pages 75 to 78)

Service Details:

- Participants: All Electoral Areas
- Administration of building permit applications in the Electoral Areas. Building and plumbing inspections.
- Enforcement of the ACRD Building Bylaw.
- WETT Inspection services for woodstoves.
- Support First Nations and City of Port Alberni through contract.

2023 Highlights:

- Steady building activity in 2023.
- Part-time administrative support to improve efficiency and streamline building permit application review.

2024 Focus:

- Slight increase in building activity expected in 2024.
- New BC Building Code in effect March 2024.
- Building Bylaw update – align with new legislation, streamline housing approval.

IN 2023

\$21.6M

**BUILDING PERMIT TOTAL
CONSTRUCTION VALUE**

107

**BUILDING PERMITS
ISSUED**



Thank you

Questions?

The series of upcoming meeting dates can be found on the ACRD website at: [2024 - 2028 Financial Plan \(acrd.bc.ca\)](https://www.acrd.bc.ca/2024-2028-Financial-Plan)



Sproat Lake Update

Sproat Lake Community Association AGM

Colin Koszman RPF, RBTech
Jimmie Hodgson, RPF

February 26th, 2024

MOSAIC
FOREST MANAGEMENT

Agenda

- Public Access, Recreation, Mosaic Campgrounds
- Community Engagement and Communications
- Sarenga/Littleton Forestry Activities
- Questions

Ash Main Public Access Pilot

MOSAIC
FOREST MANAGEMENT



Sproat Lake Watersports Association Alberni Motocross Association Alberni Inlet Trail



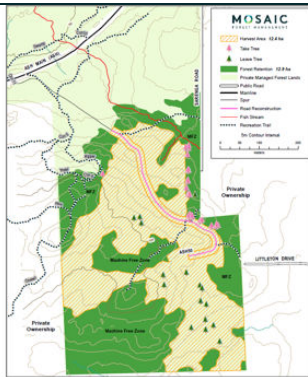
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MOSAIC
FOREST MANAGEMENT



Community Engagement

- Sproat Lake Community Association: AGMs, Director Cote, Newsletters
- Neighbor engagement, Community Field Tour, Notification of Activities
- Sproat Lake Woodlands Society



NOTICE OF FORESTRY ACTIVITIES

Dear Local Area Users,
Mosaic Forest Management wishes to advise users of the trails shown above that road construction is planned to begin during the week of November 27th (with harvesting activities to follow). Activities are expected to be underway for approximately five weeks (weather dependent).

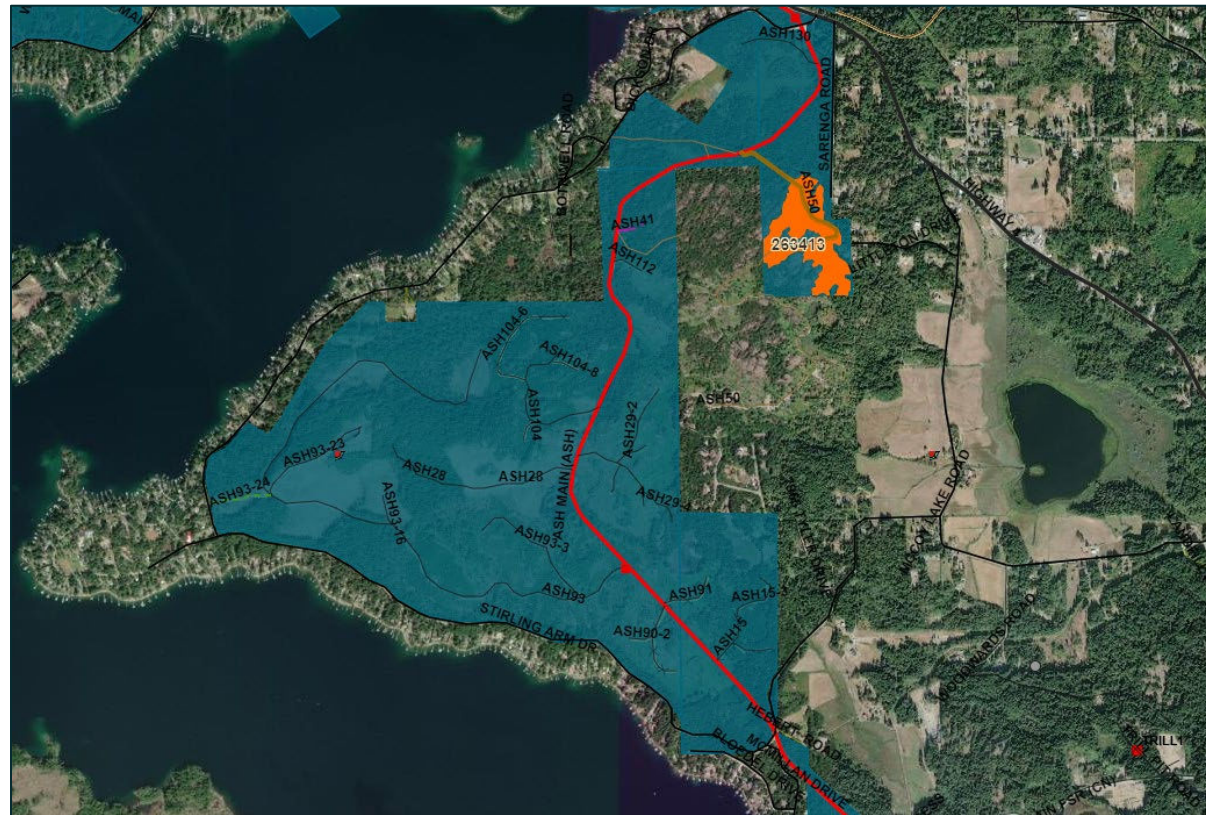
The following information applies to this area:

- Our Professional foresters, field engineers and planners have designed the area taking into consideration safety, recreation, water quality, fish, hydrology, visual quality, and other values.
- Activities have been planned to avoid the summer tourist season.
- If you're interested in more information about Mosaic Forest Management, please visit our website at: <https://www.mosaicforests.com/sfm>

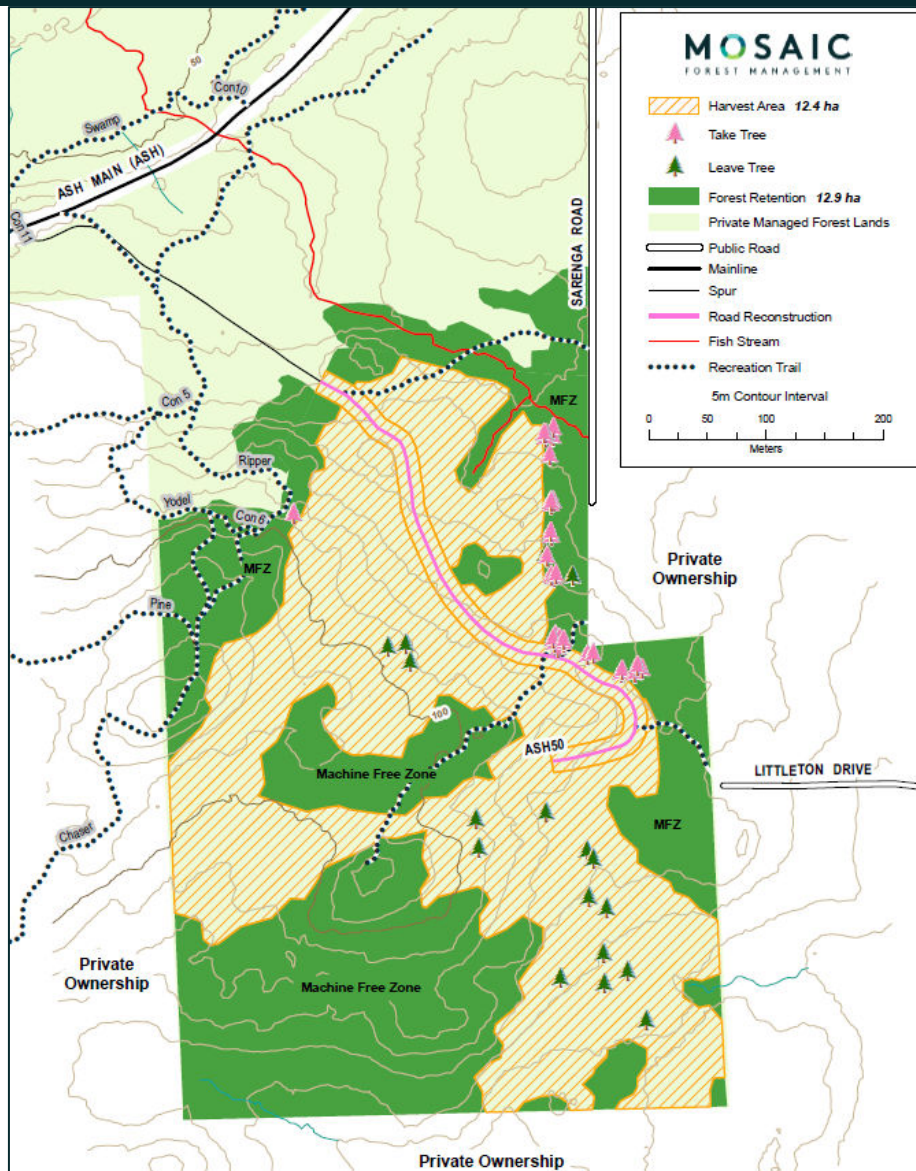
At Mosaic safety is our highest priority. When any activities are taking place our employees and contractors abide by strict safety rules. We expect the public to abide by our safety rules and respect our worksite by not entering any active or closed areas. Hours of operation are **Monday to Friday 730am to 5pm**. For your **SAFETY** please avoid the use of these areas during these times and respect all signage.

If you have any questions or require further clarification, please contact Colin Koszman, Mosaic Forest Management Land Use Forester at (250) 207-0515.

Thank you for your co-operation,



2023 Sarenga



- Community Engagement / Revisions
- Retention and Buffers
- Environmental Monitoring





- **Planting/De-act**
- **Illegal Dumping**
- **2024 Outreach**



Thank you! Questions...

MOSAIC

FOREST MANAGEMENT

Colin Koszman, RPF, RBTech
Colin.Koszman@mosaicforests.com

Jimmie Hodgson, RPF
Jimmie.Hodgson@mosaicforests.com

Sproat Lake Parks and Trails

Commission Report February 26, 2024

Cougar Smith Park



The park is still a popular destination both for residents of the immediate area and Port Alberni residents who come out to use the pickle ball/tennis courts as well as the bike skills park and the playground area.

This past year we managed to tackle some but not all of the projects we had planned, the closure of the highway for a good portion of the summer made it difficult for some outside contractors to make it to Port.

The contractor who originally installed the surface on the tennis/pickle ball court wasn't able to attend to repair and fill in the cracks that have developed over the years; hopefully this will be done this coming season.

The refurbishing of the washrooms also had to be postponed; however the contractor who was chosen to do the work assured us that the work should be completed by end of March. The renovation will include new fixtures for both bathrooms, new and better lighting for the outside of the buildings.

We did manage to improve the drainage at the bottom of the hill from the Ball field, the water line which supplies water to the bike skills park was buried and the drainage issue which was undermining the North East corner of the basketball court was remedied.



The gazebo is still also being used as a venue for children's Birthday parties and hopefully a good cleaning will be all that is required this spring and we can postpone new paint for next year.



The addition of a culvert has helped divert the water which was undermining the North east corner of the basketball court



The water issue at the bottom of the hill leading to ball field was remedied with the addition of drainage pipe and gravel and at the same time the water line supplying the bike skills park was buried

Lakeshore and Faber trails

Both trails still heavily used, cedar rail fence was added at the West end of the Lakeshore trail as a buffer to Highway 4, some parts of both trails will hopefully see the addition of cover in some locations where it has become a little thin.

The ACRD and the Parks Commission still committed to finishing the rest of the Faber trail section to reach Cougar Park



Fire prevention signs were put up at various locations on both Lakeshore and Faber trails last summer. The ACRD sponsored a study last year to develop an active transportation network to link out existing trails and develop a plan to expand the network in the future.



Dickson Park

Information received from the RCMP that they have had no calls for service at the park last season relating to either the dock itself or parking issues at the road. The contract with Footprint Security is still in effect and they will be commencing their daily patrols starting May long weekend or sooner depending on park usage and running until after Labour day weekend again depending on usage.

Hopefully the new signage will be going up at the entry to the park once the ACRD has completed the designs with local First Nations.

Some minor repairs will be required on the beach this spring to permit safer access to the dock. One tree which has fallen across the pathway will need to be removed but other than that once the water receded to acceptable levels we will be good to go.

